



# Brunswick County NC - Septic

## Application

[Application Video Walkthrough](#)

for questions, call Environmental Health: (910) 253-2150

## Septic Checklist

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Septic Application Number 504523

### This Page is for Your Reference Only

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- Property dimensions on front page should match property dimensions on Site Plan Drawing.
- Site drawing **MUST** include driveway, water, septic and drain line locations, property dimensions and setbacks.

### Info for Applying for Septic

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#### TYPE OF PERMIT - Length of Duration

**1. Application for evaluation of property to obtain an Improvement Permit which is valid for five (5) years from the date issued.** Supporting documents include a "site plan" which is defined in [North Carolina General Statute 130A-334\(13A\)](#) as a drawing not necessarily to scale that shows existing and proposed property lines with dimensions, location of the facility and appurtenances (driveway, structures, other proposed structures proposed swimming pools, etc.), the site for the proposed wastewater system, and location of water supplies (new & surrounding wells, water lines, etc.) and surface waters (including wetlands).

**Note: Permits issued by the Environmental Health Department are subject to revocation if the site plan or plat**

(whichever is applicable) or the intended use changes. NCGS 130A-335(f)

2. Lot and site must be prepared properly, (i.e., **property corners properly identified, proposed corners of the structure (home/building) marked with stakes, red sign posted, and lot is cleared enough to be accessible to conduct the site evaluation (a clear path needs to be provided to the structure area)**, within one (1) week of the date that the application is received at Environmental Health Services. NOTE : Marking corners of proposed structures(s) is optional in platted, recorded subdivisions. **FOUR CORNERS** of existing tank must be uncovered on an **EXISTING SYSTEM RECHECK** .

**NOTE:** Lot preparation instructions are printed on back of the red sign given to you for posting on the lot. **In the event the property is not ready for the evaluation, a REVISIT FEE may be assessed.** If a revisit fee is assessed, the application will be placed on PENDING for up to 60 days, until the fee is paid to Environmental Health Department. Once the revisit fee is paid, the application will be processed in an order based on the date that the revisit fee is paid.

**NOTE:** To avoid the revisit fee, the applicant must make a request to be placed on **PENDING STATUS** . This request must be in writing or complete the form available at the Health Department. The application will be pending for up to 60 days. Notify the Environmental Health Dept. at 910-253-2150 when the lot is ready for evaluation.

## Special Note Regarding Mobile Homes

A Mobile Home constructed **PRIOR TO OCTOBER 27, 1987 MAY NOT BE MOVED** into Brunswick County's geographic boundaries. Mobile Homes constructed **PRIOR TO OCTOBER 27, 1987** and **CURRENTLY SETUP WITHIN THE COUNTY MAY BE** relocated provided the unit complies with building code and other applicable requirements. Inspection by a Licensed Home Inspector in North Carolina is recommended and in some instances may be required by the Building Inspector.

## Check List for Septic / Well Permit

- Owner/Agent Information
- Driving directions to property from Highway 17
- Zoning & Building
- Environmental Health (Including items A ---- E)
- Site Plan Drawing
- Additional Review (At The Time a Building Permit Application is Submitted)
- Signature and Date Authorizing County Personnel to go on said property
- Additional Information Sheet (If applicable)
- Improvement Permit and/or Authorization to Construct System Designation

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**I have read and understand the information above to ensure my property is prepared properly for Environmental Health to evaluate accordingly**

# Owner / Agent Parcel

## Brunswick County Permit Application

PLEASE COMPLETE ALL APPLICABLE ITEMS BELOW

Well Permit Application must be submitted at the same time as the Septic Application Permit. The applicant may request a refund for the Well Permit fee if the Septic Application Permit is denied. This request must be within a year.

### Parcel Information

**Tax Parcel Number\*** 1030002602

**Parcel Address\*** No Address Assigned

No Address Assigned

Below are parcel addresses pulled from GIS. Please select the matching one or type the correct parcel address.

**Parcel Address**

Select Address

### Additional Parcel Numbers

Parcel ID	IS VALID
1030002602	VALID

**Subdivision**

**Lot**

**Block**

**Section**

**Tract** A

**Phase**

## Other

### Directions to Property: \*

Go to the Waccamaw School in ASH; Follow Waccamaw Rd to end; left onto Project Rd;  
just before 5150 Project Rd (where our current home is) turn right onto Red Bream (a private Road).  
go 500 ft until see a white stake just before a drainage ditch. The white stake marks our future driveway (it is passable via vehicle). 500 ft straight ahead on future driveway is the marked house site.

## Owner Information

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**Owner First Name** Richard

**Owner Last Name \*** DANIELS

**Phone Number** xxx-xxx-xxxx

### Current Property Owners Mailing Address

Street Address

273 JENNESS POND RD

Address Line 2

City

NORTHWOOD

Postal / Zip Code

03261

State / Province / Region

NH

**Email Address** [dicknhnc@gmail.com](mailto:dicknhnc@gmail.com)

## Agent Information

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**Copy From Owner**  Yes

**Authorized Agent \*** Richard DANIELS

**Phone Number \*** xxx-xxx-xxxx

603-986-1585

**Authorized Agent  
Mailing Address \***

Street Address

273 JENNESS POND RD

Address Line 2

City

NORTHWOOD

State / Province / Region

NH

Postal / Zip Code

03261

**Email Address \***

[dicknhnc@gmail.com](mailto:dicknhnc@gmail.com)

## Zoning and Building

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### Zoning and Building

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**Project Type \***  Residential  
 Commercial

**Proposed Project Type \*** Septic System for 3 bedroom house

**Building Height** 15

**Under Roof** 1,652  
Sq Ft

**Uncovered** 0  
Sq Ft

### Property Dimensions (to the nearest foot)

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**Front \*** 383

**Rear \*** 871

**Left Side \*** 787

**Right Side \*** 1,100

### Residential

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**Type**  Site Built / Modular Home  Mobile Home

**No. Units \*** 1

**No. Bedrooms \*** 3

**No. Occupants \*** 2

## Environmental Health

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### Environmental Health

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This application is for the following: \*

- Site evaluation for an Improvement Permit and/or Construction Authorization Permit valid for 5 years.
- Site evaluation for an Improvement/Authorization to Construct for REVISION to existing permit.
- Site evaluation for an Improvement Permit and/or Construction Authorization Permit valid without expiration date.
- Recheck of Existing System
- Application for Construction Authorization Permit valid for 5 Years

### A. Proposed

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Garbage Disposal \*  Yes  No

Sprinkler \*  Yes  No

Spa \*  Yes  No

### B.

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Is any part of the property located in a designated wetland? \*

Yes  No

**if you have questions, please call Planning at (910) 253-2025**

### C.

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Is any part of property located in or adjacent to coastal wetlands (CAMA)? \*

Yes  No

**if you have questions, please call Planning at (910) 253-2025**

**D.**

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**Do you have public Water? \***  Yes  No

**Do you need a new well? \***  Yes  No

**Do you have an existing well? \***  Yes  No

**Well Driller (if known)**



## Application Uploads

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### Please Attach a Copy of the Supporting Documents

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Please verify ALL the below information for accuracy prior to seeing a technician. Thank you for helping us make our process more efficient.

Effective July 1, 2008, a WELL PERMIT APPLICATION must be submitted AT THE SAME TIME as the Septic Application Permit. The applicant may request a refund for the Well Permit fee if the Septic Application Permit is denied. This request must be within a year.

**NOTE:** The above is a **GENERAL** outline and guide to obtaining a Septic Permit. Depending on circumstances, additional forms may be required.

### Register of Deeds Uploads

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**for questions, please call Register of Deeds - (910) 253-2690**

Copy of Plat Map (If available, may be obtained at the Register of Deeds Office, or click <a href="#">Here</a> )	
1 Plot_Plan.jpg	438.49KB
Copy of Deed (To provide proof of ownership--may be obtained at the Register of Deeds Office, or click <a href="#">Here</a> )	
2 BRUNSWICK-property-B2485-P0361.pdf	172.37KB

### Environmental Health Uploads

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Letter from municipality stating that sewer and/or water "IS NOT AVAILABLE" (IF APPLICABLE )

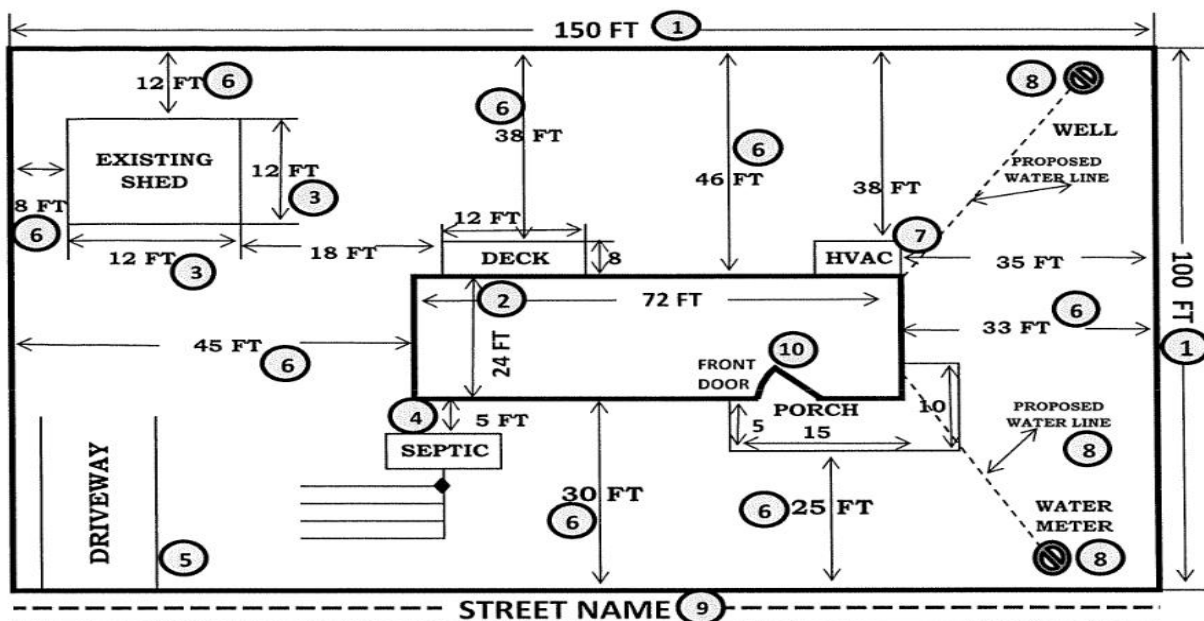
## Site Plan Drawing

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### Site Plan Drawing

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Please draw below or attach a Site Plan Drawing displaying the following: 1) lot showing property dimensions; 2) the proposed structure (include length and width); 3) show all existing structures and the size of the structures; 4) show distance from proposed structure to any existing or proposed septic system; 5) draw location of the driveway; 6) show distances from the property lines to the structure(s); 7) show the location of the HVAC and how far it will sit from the property lines; 8) show existing water and septic sources on lot and surrounding lots and/or location of proposed water source; 9) show street name and any easements, right of ways, or drainage systems around lot; and 10) show location of front door. \*All site drawings are NOT required to be to scale. \*Scaled drawings should not exceed 1"=60'. See example below.



- 1 Draw property lines and dimensions - (Deed or Plat can be obtained at Register of Deeds). A site drawing must show the entire parcel regardless of number of acres.
- 2 Write in the size of the **NEW STRUCTURE**. (Include length and width)
- 3 Show **ALL EXISTING STRUCTURES** and the size of the structures.
- 4 Show distance from proposed structure to any existing or proposed septic system.
- 5 Draw location of the driveway.
- 6 Show distances from the property lines to the structure(s).
- 7 Show the location of the HVAC and how far it will sit from the property lines.
- 8 Show where existing water sources are located and/or location of new/proposed water source. Show location of well(s) on adjoining lots.
- 9 Show name of street and/or road to property.
- 10 Show location of front door.

Upload Site Plan 3 SepticSitePlan.jpg  
 Drawing\*

826.39KB

Click here to draw site plan:

1A. if Parcel is less than 5 acres, use link: <https://apps.brunswickcountync.gov/gis/>

1B. if Parcel is greater than 5 acres, use link: <https://gis.brunswickcountync.gov/apps/ParcelSketch/Sketch.html>

2. Type in Tax Parcel Number in parcel ID for search

3. Then print your site plan
4. Add items to your drawing
5. Scan completed site plan and upload above

## **Additional Review**

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The site plan provided for this application will be used to determine if an Improvement Permit and/or Authorization to Construct Permit may be issued by Environmental Health. At the time a building permit application is submitted, Environmental Health will review the final site plan to ensure that the proposed structure location is in compliance with any approved septic system(s) location.

## Desired System Type

### Brunswick County Health Services Application for Improvement Permit and/or Authorization to Construct System Designation

The kinds of soil and site conditions on the land determine whether the local health department can issue an improvement permit, as well as the type of septic system needed there. The **Conventional Septic System**, with a septic tank and a number of trenches, is used at almost one-half of the home sites with septic systems in North Carolina. It works well in brightly colored (red or brown), thick, loamy-textured soils with deep water tables depending upon the part of the state. On some soils that are too wet or too shallow for a conventional septic system, a modified conventional system or an alternative septic system may be used.

**Alternative Septic Systems** include low-pressure pipe (LPP) systems, fill systems, and other specially designed systems. There are many soils, however, that are not suitable for any alternative septic system.

**Innovative and Experimental Systems** are technologies approved by the Division of Environmental Health that are not specifically described in the sewage rules as a conventional, modified or alternative system. A technical advisory committee meets monthly to provide guidance on I&E applications. These technologies can include pre treatment, trench disposal methods and other on-site wastewater treatment and disposal system components. This also applies to controlled demonstration and accepted systems approved pursuant to applicable laws and rules. Approvals are typically issued to a specific company or organization, and provide specific information about the technologies design, installation, sitting criteria, construction, and any other information about the proper installation, operation, maintenance and permitting of the technology.

**Accepted Systems** are not Conventional Systems. Accepted System is a classification all to itself, just as Innovative or Experimental are unique classifications under G.S. 130A-343. By virtue of having been found to perform equal to or better than a Conventional (gravel) System, they enjoy the same rights and privileges of a Conventional System when it comes to permitting procedures.

## System Types

Please Indicate  
Desired System  
Type(s): \*

Conventional/Accepted

Alternative

Innovative

Any

Other

# Acknowledgement

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## Authorization and Attachment Info

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I hereby make an application to Environmental Health Services for the above mentioned property and authorize Brunswick County Personnel to go on said property to make the necessary inspection(s)/evaluation. As owner or his/her authorized agent, I covenant that the contents of this application are true and represent the maximum facilities to be placed on the properties. I understand that the permit may be revoked if Alterations to the site are made, the Approved site plan changes or the intended use is changed.

Site is subject to approval by other public agencies

### DISCLAIMER:

Please read and sign the following statement to finish the application: I understand and agree that I am using an electronic application process which requires me to provide my electronic signature. I understand that my application will be signed electronically when I select the check box below and by signing in this manner, I am legally bound to the representations, terms and conditions herein. The undersigned applicant hereby authorized the filing of this application (and any subsequent revisions thereto). If the applicant is not the property owner (e.g. a prospective buyer), he/she has obtained the owner/occupant's permission for the application and the County's entry onto the property. The undersigned authorizes Brunswick County representatives to enter the site for the purpose of conducting inspections or evaluations to determine compliance with applicable laws and rules. The undersigned also understands, acknowledges and certifies that: (1) To the best of his or her knowledge and belief, all information supplied with this application and on any attached documents is true, accurate and complete. (2) Any false information may be grounds for rejections of this application or revocation of the permit or plan. He/she is solely responsible for the proper identification and labeling of all property lines and corners and ensuring site accessibility. The undersigned applicant also understands the application and any communication and/or permits issued as a result of this application are public records and subject to disclosure pursuant to the North Carolina Public Records Act (North Carolina General Statutes Chapter 132).

By providing my digital signature in the box below, I am agreeing to the Terms and Conditions presented electronically. I certify that I was technically able to open, read, print or download this disclaimer and have had reasonable opportunity to read and understand the application. I agree my electronic signature has the same effect as if I signed this application in ink.

\*



**I understand this application will not move forward from intake until payment has been received.**

\*

*Richard Daniels*

**Authorization Date**

**Additional  
Information**

Please provide any additional information that you would like to provide to the county in the box above.